

## 2018 Bessemer Pumpkinfest Outdoor Vendor Registration

REPLY TO: Pumpkin Festival Committee  
403 Novascone Road  
Bessemer, MI 49911

Dear Vendor:

Thank you for your past participation as an outdoor vendor at the Bessemer Pumpkinfest. We hope that you'll be back this year as a vendor for the 40<sup>th</sup> Annual Bessemer Pumpkinfest and that you will also be able to enjoy many of the planned activities. A schedule of events will be available on our website at [www.bessemerpumpkinfest.com](http://www.bessemerpumpkinfest.com).

This year's Pumpkinfest runs from Thursday, September 27, 2018, through Sunday, September 30, 2018. Outdoor vendors can set up their booth on Saturday September 29, 2018, starting at 6:30 a.m. A booth assignment map will be available Saturday morning at the Pumpkinfest Information Booth. We can also email you a map if you provide an email address on your application.

Booths must be set up no later than 8:30 a.m. so that the street can be closed to traffic. Booths must stay up until after 4 pm when street activities taper off. There is a \$30 fee per booth. It is important that you let us know as soon as possible if you require electricity because there are limited spaces available with electricity.

Please visit our website for updated information or call me at (906) 663-0237 with any questions.

Sincerely,

Donna Frello  
Pumpkin Festival Committee

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## 2018 Bessemer Pumpkinfest

**FESTIVAL DATES:** September 27 - 30, 2018

**STREET FAIR:** Saturday, September 29, 2018, starting at 10:00 a.m.

**This form is for activities that will be held outside. Please consider the following information as you prepare your booth area.**

Your booth should be no larger than 20' wide x 10' deep. Please let us know if additional space is needed and we will try to accommodate you. The cost is \$30 per booth/space.

1. Set-up will start at 6:30 a.m. and must be completed by 8:30 a.m. **Stop by the Pumpkinfest Info Booth for a map showing your location.** Please do not vary from the map plan or make special arrangements with a Bessemer business.
2. If you are serving food, please ensure you are compliant with the Michigan Food License Policy. Bring jugs of water and soap for workers to wash their hands.
3. You are responsible for disposing your garbage—we suggest you bring bags.
4. Power sources are limited so please apply early. Spots will be assigned on a first come basis. Bring your own extension cords.
5. To ensure your success, we reserve the right to limit specialty vendors to one per specialty.

The Pumpkin Festival Committee and its chairperson(s) and personnel (collectively referred to as the "Committee") reserve the right to refuse any person(s). The undersigned registrant agrees and consents to assignment of their booth location by the Committee, as determined by and at the sole discretion of, the Committee. The Committee reserves the right to reassign locations at any time prior to the beginning of the festival.

The undersigned registrant also agrees that this agreement creates no rights for any priority or special consideration for any activity other than that for this Festival.

The registrant shall indemnify and hold the Committee harmless for any and all claims or damages to person(s) or property, in or about the Festival, which is the subject of this registry form.

Signed: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

Activity/Craft/Food Booth (Type of Food): \_\_\_\_\_

\_\_\_\_\_

Do you need power? Yes \_\_\_\_\_ No \_\_\_\_\_. If yes, 110 \_\_\_\_\_ or 220 \_\_\_\_\_.

Charges: \_\_\_\_\_ (\$30 per booth/space)

We hope you have a great day at our 40<sup>th</sup> Annual Pumpkin Festival and in the City of Bessemer! Please keep your fingers crossed for great weather and beautiful Fall colors!

**PLEASE RETURN APPLICATION PAGE WITH YOUR CHECK. Mail to:**

Donna Frello  
Bessemer Pumpkinfest  
403 Novascone Road  
Bessemer, MI 49911

Contact me (906) 285-2006 or (906) 663-0237 with any questions.

TO: Food Vendors

FROM: Pumpkin Festival Street Committee

RE: Food License Policy

Each vendor is required to obtain an individual food license from the Western U.P. Health Department. If you are serving foods that may be potentially hazardous, special preparation and handling is required by the State. These include beef, chili, barbecue, etc. No pork products can be served.

If you have a seasonal food license, you may not need a separate license. Please contact the Western U.P. Health Department at 210 North Moore Street, Bessemer, Michigan, 49911, with questions regarding licensing and any requirements in food preparation or serving. Their telephone number is 906-667-0200.

Thank you for helping make our Pumpkin Festival successful.

Sincerely,

Donna Frello  
Annette Lillie  
Co-Chairpersons